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Instructional Design Specialist

Posting Details

Position Information

Working Title	Instructional Design Specialist
Department	Instructional Technology Services
Position Category	Support Staff
Posting Number	SP00001
Position End Date (if other than Permanent)	
Hours per Week	37.5
Salary Range	\$44,577 including an extensive benefits package for the employee and dependents.
Full/Part Time	Full Time
Type of Position	Permanent

Position Summary Information

General Description/Position Purpose	<p>Shippensburg University is currently accepting applications for two full-time Instructional Design Specialists. These positions are responsible for providing training, assistance, and troubleshooting to campus faculty and students for integrating technology based on sound pedagogical techniques, instructional strategies, and instructional philosophies; utilizing various instructional design models. Other responsibilities include coordinating on-campus and off-campus support for Learning Management System (LMS) users, providing LMS services to the academic and administrative community, and communicating with students, faculty, and staff regarding upgrades, additional functionality, and changes to the LMS.</p> <p>Shippensburg University employees value teamwork and collaboration, are dependable, take initiative, solve problems effectively, communicate clearly and support organizational change. University employees may work closely with individuals of diverse backgrounds and race, as well as those of differing religious affiliations, sexual orientation and gender. They must possess good interpersonal skills and be able to communicate effectively with all members of the campus community.</p>
Minimum Qualifications	<p>Qualified candidates will have one year of experience in instructional design and an Associate's Degree in instructional technology (or a related field that includes or is supplemented by six credits in the area of instructional technology) or three years of</p>

Preferred Qualifications

experience in instructional design. Required education/experience must have been obtained in the last three years. Successful performance in an on-campus interview is required.

A Bachelor's or Master's Degree in instructional technology (or a related field) and three years of experience in a higher education setting as an instructional designer working directly with faculty and a learning management system is desirable.

Posting Detail Information

Open Date

09/04/2013

Close Date

Open Until Filled

Yes

Special Instructions Summary

Review of application materials will begin September 25, 2013 and will continue until the positions are filled.

Supplemental Questions

Required fields are indicated with an asterisk (*).

Applicant Documents

Required Documents

Optional Documents

1. Resume
2. Cover Letter / Letter of Application