

# *SAP Intern Project Description*



## Timelines for recruiting an Intern

**Summer intern positions – posting begins *January -February***

**Fall/Winter intern positions - posting begins *May - June***

**Winter/spring intern positions – posting begins *September - October***

*Internships are an important career development tool among students, and is an effective means to develop functional skills, strengthen resumes and nurture industry contracts.*

*SAP has a commitment to the internship program providing quality projects to students.*

## **Job Title & Location**

**Multimedia Specialist/ID**

## **Hiring Manager & I-number**

Frank Wrubel, Brian Sutcliffe

## **Business Unit & Business Unit Executive**

KPS Video and Audio Services, Frank Wrubel

## **Cost Center#**

0108022085

## **Project Description**

Fall/Winter internship in SAPs' **KPS Video and Audio Services** team.

*KPS Video and Audio* is a cutting-edge media team whose daily operations include the development, production, and delivery of media-rich products in a variety of outputs. Products include video and audio podcasts, custom video for web, e-books with audio and system demos, and more. Products are delivered to a global audience via streaming, on-demand servers located in the US, Europe, and Asia.

Candidate will officially report to Frank Wrubel, *Global Team Lead* for *KPS Video and Audio*, but will engage daily with Brian Sutcliffe and James Doyle, focused on a range of video and media-rich production, editing, and packaging tasks. Tasks will include camera, sound, and teleprompter work in the video studio/control room, as well as audio recording and production responsibilities in the audio studio. Additional Instructional Design work as well as editing, publishing, and packaging tasks will be distributed on a team basis as needed.

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The ideal candidate is expected to have good problem-solving skills, with the ability to learn on-demand, improvise as needed, and excel in a dynamic team setting. Candidate will work in a recently-completed studio environment located inside of SAP America Headquarters. Studios include a video studio, control room, audio studio, editing room, and technical room. The operating platform is a mix of Windows XP Pro for corporate operational tasks, and Mac Leopard systems for creative production services. The delivery infrastructure includes a Castify content-distribution system, serving Windows Streaming Media and web content to SAP offices on five continents.

Intern position is available for 4 to 6 months, starting in January 2010.

### **Requirements for the Project**

- Intermediate-to-deep knowledge of video production and editing, with practical experience working inside a video/audio studio
- Working knowledge of Final Cut Pro, editing techniques, and video codecs
- Working knowledge of audio recording/editing concepts (Adobe Audition)
- Instructional Design background
- Creative mind for problem-solving
- Ability to work in dynamic team setting
- Experience as on-air or on-screen talent is a plus

### **Educational Requirements (degrees, class completion, etc.)**

No strict class completion requirements if knowledge requirements are met

### **Qualifications:**

Requires candidates to currently be enrolled in an undergraduate, Masters, MBA or PhD degree program which is applicable to the position

### **Keywords for sourcing**

Video, audio, recording, editing, mixing, production, communications, on-air, on-camera, voice, talent, camera, lighting, Final Cut, Leopard, iPhone

### **Anticipated Start Date**

Jan 2010

- Once candidate is identified Recruiter will communicate next orientation date

**To apply, please contact Brian Sutcliffe at [brian.sutcliffe@sap.com](mailto:brian.sutcliffe@sap.com)**